



Southeast District

SEKMEA
Honor Group Policies
vs. 2
Approved May 20, 2023

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KMEA Audition Alignment – Southeast District

Version - 1

1. ENSEMBLES OFFERED -

- High School 9-12
 - Choir
 - Concert Band
 - Jazz Band
 - Orchestra
- Middle School/Elementary
 - 5th/6th Grade Choir
 - 7th/8th Grade Choir
 - 7th/8th Grade Band

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2. SCHOOL RESPONSIBILITIES -

Each School:

- Will be a member of the KSHSAA or a KSHSAA Approved School and be in good standing with the organization
- Will be eligible to enter students as determined in the policies established by Southeast District KMEA.
- Will Provide Supervision – If the director is unable to attend, a staff member from their respective school must accompany the student/students for the duration of each event for which a student is participating in.

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3. DIRECTOR RESPONSIBILITIES -

All students who are auditioning MUST be accompanied by their instructor and the instructor will be required to participate in judging/audition activities. In the event of an emergency, the director must send a qualified substitute to judge or help with auditions. Instrumental directors must return the 'Band Judging Preference Form' so they may be assigned to their preferred area of judging.

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4. STUDENT RESPONSIBILITIES -

Each student:

- Will be in good standing and eligible according to the rules and guidelines for participation established by the KSHSAA and the resident school;
- Will audition for the Southeast District and All-State groups according to the rules and guidelines established by the Southeast District and State KMEA Boards. (This information can be found on the District website under the respective honor group.)

<http://sekmea.org>

- Will participate in all rehearsals and the entire duration of the concert(s) for the district mini-conventions. Failure to attend will result in disqualification in participating in the All-State ensemble.
- Must be a freshman, sophomore, junior, or senior in high school, enrolled in a choral or instrumental performance class at their respective school in the KMEA Southeast District.
- Must be in 7th or 8th grade to be in the district middle school honor choir and band.
- Must be in 5th or 6th grade to be in the district elementary honor choir.

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5. REGISTRATION PROCESS -

> Southeast District teachers must submit their list of student nominations and audition registrations for all SEKMEA Honor Ensembles via the KMEA Audition Manager found on the KMEA Members site under the 'Registration' tab on the SEKMEA Website. www.sekmea.org Only educators with an active KMEA membership may register students.

> High school students may audition for more than one honor group (band, choir, or orchestra), but will only be selected for one ensemble. Students **must** indicate their preference of ensemble at the time they register in the event they qualify for more than one ensemble. It is the responsibility of the director to include this information on the registration form when registering their students. The Jazz Band performance is at a different time so a student may be selected for the jazz band and one of the other ensembles. (Band, choir, or orchestra)

> Students may audition on any combination of instruments; however, an audition fee is required for each registered audition and must indicate their preference if qualified for more than one instrument.

> Deadlines for audition registration and/or submission of nominees for SEKMEA Honor Ensembles can be found on the website. www.sekmea.org
On-time registration - \$5; Late Deadline #1 - \$25; Late Deadline #2 - \$50; Late Deadline #3 (On-site) - \$100.

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6. FEES -

Use the SEKMEA Invoice Generator to create your registration and audition fee invoices. An invoice print-out MUST be included with payment. Fees are to be paid on or before the day of the audition or performance. Make checks payable to Southeast KMEA.

- **REGISTRATION/AUDITION FEES –**
 - **High School** – Every high school student who registers for auditions will be assessed a \$5 **registration** fee for on-time registration; \$25 for Late Deadline #1; \$50 for Late Deadline #2; \$100 for Late Deadline #3 (On-site). These fees will be assessed whether or not the student actually auditions. Every student registered will be assessed this fee.
 - **Jr. High Band** – Jr. High Band students will have a \$5 audition fee for **completed** auditions only.

- **PARTICIPATION FEES** –
 - There will be a \$15 participation fee for **ALL** students selected to perform in an elementary, middle, or high school honor group.
 - All fees owed to SE KMEA are due on or before the day of the auditions or performance. The final deadline for all fees is March 15 of the fiscal year. Schools who do not pay by the March 15 deadline will incur a \$100 fee in addition to the fees owed. If not paid, the school can lose the opportunity to participate in SE KMEA events.
- **Late Band/Choir Registration Fees** –
 - Effective July 2019, late choir and instrumental entries will be accepted by the Southeast District KMEA for ALL High School Honor Ensembles.
 - Late fees will be assessed using the ‘Audition Registration Deadlines’ below
 - Corresponding late fees will be found in the ‘invoice generator’ when registering students.
 - Late Deadline #1: An entry fee of \$25 per student will be charged for SEKMEA High School Honor Ensemble audition entries. This will be 1-2 weeks after the original deadline, depending on the ensemble.
 - Late Deadline #2: A late entry fee of \$50 will be charged for SEKMEA High School Honor Ensemble audition entries received by 11:59 pm the night before auditions.
 - Late Deadline #3: An on-site registration fee of \$100 **per student** will be charged to register students for High School Honor Ensemble auditions the day of auditions.

7. AUDITION PROCEDURE -

- Live auditions for High School Band, Choir, and Jazz Band will be held the first Saturday of November. ALL auditions will be blind with NO exceptions
- Orchestra auditions will be recorded and submitted on-line using Festival Scores audition management system.
- **ALL** auditions for High School Band, Choir, and Jazz Band Honor Ensembles will be live. The only allowable exception is for students unable to attend District auditions due to participation in NAFME All-National Ensembles. The procedure for a recorded audition will be as follows:
 - a.** The student’s teacher will take a video recording of the student performing the entire audition material in one take.
 - b.** Submit the video recording to the District President no later than 7 days before the actual audition date.
 - c.** The District President will review the audition to ensure the correct person auditioned and the recording was done in one take.
 - d.** The District President will then forward an audio-only copy to the appropriate ensemble chair person who will be responsible for playing the appropriate cut of the audition for judges on audition day.

- Students and directors will need to report to the audition site to get all pertinent information. Students' name, audition number, and audition time will be posted at their respective audition room.
- Students may audition for more than one honor group but will only be selected for one ensemble - Band, Choir, or Orchestra. (A student auditioning for the Jazz Band may also be a member of the band, choir or orchestra ensemble since the Jazz Band performs on a different date.) The student's director **must** indicate their preference of ensemble when registering the student in the event they qualify for more than one ensemble. It is the responsibility of the director to include this information on the registration form.
- Middle School Band will submit recorded auditions. (See specific details below.)
- Middle School Choir and Elementary Choir is by director nomination. (See specific instruction outlined below.)

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Specific procedures for each ensemble are listed below:

High School Band –

- Directors will need to check in at the audition site to receive all pertinent information and report any cancellations. Fees need to be paid at this time if not already sent in to the Executive Director.
- Space will be available for students to warm-up before their audition.
- Students' names and time slots will be posted at their respective audition rooms.
- The door monitor will announce the student's number to the judges.
- Students will then perform the required audition materials as directed by the judges.
- There will be 3 judges per room who will score the student's audition on a rubric.
- Final tabulation will be completed by the chairperson and chair-elect to determine the best balance for the ensemble. In case of instrumentation shortages, the chairperson will fill spots, according to audition information, as they deem necessary.
- Results will be posted on the District website as soon as they are available.
- Every school with students auditioning will be guaranteed at least one student placed in either the band or choir.

High School Choir –

- Directors will need to check in at the audition site to receive all pertinent information and report any cancellations. Fees need to be paid at this time if not already sent into the Executive Director.
- Students will meet in a designated area for instructions. At this time, they will go through the audition excerpts for each voice part.
- Student's name and numbers are posted at their respective audition rooms.
- The door monitor will announce the student's number to the judges.
- There will be a person designated to start the audition track. The student performs their audition without director and without stopping or re-starting the audition track.
- There will be 3 judges per room who will score the student's audition on a rubric using festivalscores.com. Final tabulation will be completed by the chairperson and chair-elect.
- Results will be posted on the District website as soon as they are available.

- Every school with students auditioning will be guaranteed at least one student placed in either the band or choir.

High School Orchestra

- Auditions will be recorded and submitted online using Festival Scores audition management system. Detailed audition procedure can be found on the Orchestra page on the District website.

High School Jazz Band –

- Directors will need to check in at the audition site to receive all pertinent information and report any cancellations. Fees need to be paid at this time if not already sent in to the Executive Director.
- Student's name, audition number, and audition time will be posted outside the audition room.
- Door/room monitor announces the number of the student auditioning to the judges.
- Students will perform the required audition pieces as directed by the judges.

Middle School Band –

- Auditions for SEKMEA Middle School Band are submitted by directors via the Festival Scores audition management system.
- Directors will receive parts and the score to the audition music which consists of a one octave chromatic scale and three etudes. The etudes will be written in a way which allows them to be rehearsed in class as a full ensemble. There are three excerpts, but each student will only record two as selected by the chairperson.
- Middle School Band cuts will be posted on the website approximately three days prior to the audition upload window opening.
- Each audition will consist of audio files saved in mp3 format. For an audition to be complete, all excerpt audio files for each student must be uploaded and submitted by the upload deadline. If only a portion of the uploading is completed by the deadline for an individual student, that submission will not be accepted by the system.
- Participating directors are required to assist with judging. Directors will need to update their profile in Festival Scores with their area of expertise. This will help identify directors for judging each section, which will be assigned by the chairperson.

Middle School Choir – by Director Nomination

- Nominations must be entered online in the KMEA Members site. Any student in grades 7-8 from the Southeast District that is enrolled in a choir class is eligible. Teachers may nominate 8 choral students from their school: 2 Soprano, 2 Alto, 2 Tenor and 2 Bass. Teachers may also nominate alternates for any voice part. There is no guarantee the alternates will have a place in the choir. All nominations must be completed online by the posted deadline.

Elementary Choir – by Director Nomination

- Nominations must be entered online in the KMEA Members site. Any student in grades 5-6 from the Southeast District is eligible. Teachers may nominate 8 students from their

school to participate in the choir. If your district has more than one elementary school, the number of students a director may nominate is 6 students per school. All nominations must be completed online by the posted deadline.

AUDITION NOTIFICATION –

- **ALL** rosters will be posted on the District Website as soon as the chairperson has completed the selection.

8. AUDITION MATERIALS –

High School Band –

- Excerpts will be taken from the state audition list which may be found on the state website: www.ksmea.org/hsband Scales and sight-reading will also be part of the audition
- A full range chromatic scale slurred up and tongued down. Quarter Note MM=120. Memorization is not required.
- One major scale, as listed in the excerpts page. Quarter Note MM=120. Memorization is not required. All scales will start on the lowest possible starting note in the practical range of the instrument. Each scale is non-transposed (i.e. – if a trumpet player is asked to perform a C major scale, they will be expected to perform a C scale on their instrument, not a ‘concert C’ scale.) The major scale to be performed for each instrument will be posted by the chairperson on the morning of live auditions.
- Sections of the required state audition list. Further cuts may be determined by the judges the day of auditions and posted clearly outside the audition room.
- Sight reading

Audition Material for Percussionists –

Snare Drum –

- Play the first audition excerpt
- Play the second audition excerpt
- Sight-read

Timpani –

- Play the first audition excerpt
- Play the second audition excerpt
- Sight-read

Mallets –

- Play two octaves of one of the following concert scales: Concert D major and A-flat Major
- Play the first audition excerpt
- Play the second audition excerpt
- Sight-read

High School Choir –

- Students will audition on the required state literature. This information will be posted on the High School Choir page on the District website as well as on the state KMEA website.

High School Orchestra –

- Excerpts will be chosen from the District concert pieces and posted on the Orchestra page on the District website.

High School Jazz Band –

- Students will audition on the required state literature except there is no sight reading and improvisation is optional.

Middle School Band –

- Auditions will be recorded and submitted.
- Directors will receive parts and the score to the audition music which consists of a one octave chromatic scale and three etudes. The etudes have been written in a way that will allow the excerpts to be rehearsed in class as a full ensemble. There are three excerpts, but each student will only record two that will be selected by the chairperson
- Chromatic scale – 1 octave – slurred up and tongued down

Middle School Choir – N/A**Elementary Choir – N/A**

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9. PARTICIPATION RESPONSIBILITIES –

- Students must participate in all rehearsals and the entire duration of the concert(s) for the district mini-conventions. Failure to attend the rehearsal or concert will result in disqualification in participation in all-state groups.

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10. AWARDS AND SCHOLARSHIPS –

- There are no award or scholarships offered at the district level.

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